



Clifton Springs Library

4 Railroad Avenue

Clifton Springs, New York 14432

315-462-7371

www.cliftonspringslibrary.com

PATRON CODE OF CONDUCT

It is the intent of Clifton Springs Library to provide a safe environment for its patrons and staff. Observing this Code of Conduct and all related library policies helps to make the library a welcoming place for the entire community.

The following policies are in effect at all times:

- Shirts and shoes are required to enter the building
- Smoking, vaping, and smokeless tobacco use is not permitted on library premises
- Beverages and snack foods may be enjoyed in the library so long as users clean up afterwards
- Only service animals are permitted inside the building
- Flyers must be approved before being posted to the community bulletin board

Behaviors that interfere with normal library operations, compromise safety or security, or prevent others from using or enjoying library services are prohibited. These include:

- Excessive noise that disturbs other library users or staff
- Treating library materials, equipment, and furniture in destructive manner
- Handing out unsolicited literature or petitioning on library premises
- Fighting, both physical and verbal
- Larceny or theft of library materials or the private property of other library users or staff
- Foul language, obscene conduct, and/or indecent exposure.
- Violation of any federal, state and local laws regarding sale and/or use of controlled substances
- Possession of firearms, knives, or other weapons
- Using the library's computers and/or internet connection in an illegal way
- Using the restrooms for purposes other than intended (for example – bathing) or in a manner that hinders their use by others (for example – making an excessive mess)
- Personal hygiene that is offensive to other patrons or staff in the library
- Sleeping anywhere on library property
- Behavior or language that is abusive to other patrons or library staff
- Intoxication of any kind

Violation of this Code of Conduct and/or library policy will be addressed in these steps:

- A verbal warning will be issued
- The person(s) will be asked to leave the library
- Police will be called if the person(s) does(do) not leave
- If at any time library staff feels that a behavior is threatening or dangerous, police will be called immediately

Updated 1/11/2021

Revision DRAFT submitted to the Board of Trustees 6/21/2018

Adopted by the Clifton Springs Library Board of Trustees 10/28/2002