

## Clifton Springs Library

### May Meeting Minutes

May 20, 2021      4:30 PM

#### BOARD MEMBERS IN ATTENDANCE

The Board met and the following members were present: President Lisa Maslyn, Treasurer Bob Woodhouse, Secretary Laura Janas, Vice-president Kay Viggiani, Natalie Santy, Jane Hahn, Grace Groot, Kristi Lawson and Tim Piper. Darolyn Fischer, necessarily absent. No guests appeared for public comment.

The President started the meeting at 4:33 pm.

#### Treasurer's Report

Treasurer reviewed the financial picture. Report was reviewed. The market was up a little and the funds arrived from the school board. A motion to approve the report was made by Tim Piper and seconded by Bob Woodhouse to approve the report as written.

#### Secretary's Minutes From Last Meeting

Minutes were previously submitted via email and after a motion by Tim Piper seconded by Kristi Lawson, April minutes were approved as written.

#### Directors Report

The report was reviewed and the Director added detail. The book sale is pending and materials are still coming in, including vinyl records which the staff reviews and prices at \$1.00. Additional discussion on the school budget passing, estimates received for replacement of gutters, and treatment of the building for a carpenter bee incursion. Tim Piper moved and Jane Hahn seconded to approve the Director's report.

#### Old Business

Along with the gutter estimates, director is also in receipt of estimates for installation of the water bottle filling station, and bathroom renovations. No cups are provided with the station but could be handed out by staff. Idea was floated to have water bottles printed with our logo and for sale.

The 125<sup>th</sup> Anniversary subcommittee gave an update on the status of celebration planning for the weekend of Sept 10/11. Good discussion held on various food and drink ideas which the subcommittee will incorporate. Their next meeting is June 15 at 5 pm. A budget will be prepared for the June meeting.

#### New Business:

Director reviewed the library telephone access and after discussing, it was decided the director should look for savings where possible. PLS limits our choices but the director found that the second phone line could be eliminated for savings.

Changes in Covid policy are now possible due to vaccination rates and lessening of infection levels. The Director had a handout showing the current language in the policy as well as the proposed new policy. Replacing furniture in the rooms has been done and materials disinfection is being phased out. A motion was made and seconded to accept the revised policy, effective May 25. Vote taken and the Ayes were unanimous.

**Other Matters:**

The summer reading program is underway with excellent response to date. Reminder that the Book Sale starts June 2 and help is needed.

**Adjourned at 6: PM**

Next meeting date:

June 17, 2021 at 4:30 PM