

**Clifton Springs Library Board of Trustees
Meeting Minutes
November 19, 2020**

In attendance: Tim Piper, Lisa Maslyn, Laura Janas, Grace Groot, Jane Hahn, Kay Vigianni, Anne Mancilla, Darolyn Fischer, Bob Woodhouse, Phil Trautman

Absent: Christi Lawson, Bob Kloepfel

Call to order at 5:00

Roll Call

Public Comments: none

Secretary's Report: Motion to accept made by Tim, seconded by Laura, approved

Treasurer's Report: Motion to accept made by Bob W., seconded by Anne, approved

Director's Report: Motion to accept made by Laura, seconded by Tim, approved

Old Business:

Optimum Pest Control installed a one-way door and live traps to capture the squirrels. After a week, the traps were checked and the door was sealed. The problem seems to be under control.

New Business:

Phil will send an email to Trustees with the Oath of Office for Trustees. The oath will be administered at the next meeting.

Lisa made the motion to adopt the changes to the sick leave section of the Personnel Policy to reflect changes made by the State. Jane seconded the motion and it was passed.

Phil requested ideas for a Construction Aid Grant. It was decided to wait a year to make an application that would begin the process for the expansion of the Children's room. The Buildings and Grounds Committee will meet for further discussion. Other ideas included ventilation, a more user-friendly patio area, and UV filters for the boilers. The Buildings and Grounds Committee could also look into these maintenance ideas.

Trustees are asked to submit a certificate for proof of Sexual Harassment training. If a trustee has not been trained it was suggested that Phil could provide the training and certification at a future board meeting.

It was decided that the 125th Anniversary Celebration be put on hold until there is less threat from the pandemic. In the meantime, information about the Library could be advanced through Facebook, the Library Website and the digital screen in the Library. Other ideas for future programming included workshops on local history and an adult program on Zoom on "Restoring Civic Discourse".

Adjournment: 5:50

Next meeting: Thursday, February 18, 2021 at 5:00pm

Respectfully submitted,
Laura Janas